



**ATTENDANCE FORM
2018-19**

This form must be completed and signed by a parent/guardian for all absences, tardy arrivals, and early dismissals.

Student Name: _____ Grade: _____

Reason for form, please check one:

- Absence* Date of absence(s): _____ Reason: _____
- Tardy Indicate arrival time: _____ Reason: _____
- Early Dismissal Indicate departure time: _____ Reason: _____

Doctor or Dentist's Note Attached? Yes No

*If a student is absent for five or more consecutive days due to illness, a doctor's note must be attached.

Parent/guardian name

Parent/guardian signature

Date