



ATTENDANCE FORM

This form must be completed and signed by a parent/guardian for all absences, tardy arrivals, and early dismissals.

Student Name: _____

Grade: _____

Reason for form, please check one:

Absence* Date of absence(s): _____

Reason: _____

Tardy Indicate arrival time: _____

Reason: _____

Early Dismissal Indicate departure time: _____

Reason: _____

Doctor or Dentist's Note Attached? Yes No

*If a student is absent for five or more consecutive days due to illness, a doctor's note must be attached.

Parent/guardian name

Parent/guardian signature

Date