

## **Chapelgate Christian Academy**

2600 Marriottsville Road

Marriottsville, MD 21104

Phone: 410-442-5888

8/31/22

To the parents of John Doe

This letter is to provide you with information on how to access Schoology to view John's grades, attendance, etc.

### **Please follow these steps:**

1. Go to [schoolology.com](https://schoolology.com). Click "Register".
2. Click gray "Parent" link.
3. Enter unique student access codeXXXX-XXXX-XXXX
4. Click "Continue".
5. Fill in requested information
6. Check box to agree to register. Click "Register"
7. If you need to link an additional student to you account, select drop down menu at the top right corner of the screen and select "add student". Enter code for that student.

To enter Schoology anytime after initial registration go to <https://chapelgateacademy.schoolology.com>

Returning student access. Go to <https://chapelgateacademy.schoolology.com/home>

1. Enter username(student email): 30jdoe@chapelgateacademy.org
2. Student password (Network password).

If you have any questions regarding the use of PowerSchool please contact the school office at 410-442-5888.